MINUTES of the Full Council Meeting held 18 July 2019 at 7.15 pm at The Annexe, Euxton PC Community Centre, Wigan Road, Euxton.

<u>Present</u>	Cllr J Bamber	Cllr P Preston	Cllr H Tune		
	Cllr M Bamber	Cllr K Reed (Chairman)	Cllr S Walker		
	Cllr P Fellows	Cllr T Reed	Cllr B Williamson		
	Cllr C Jones	Cllr A Riggott	Cllr J Williamson		
	Cllr E Jones	Cllr G Sharples	Cllr M Wilmot		
	Cllr A Oddy	Cllr V Thornhill			

Members of the public 4

- 1. Apologies Cllr D Rigg
- 2. Declarations of Interest
- 3. <u>Minutes of Council Meetings</u>

Resolved: Minutes of the Full Council Meeting held on 20 June 2019 were agreed to be an accurate record and signed by the Chairman.

4. Public Participation - Residents and Police Matters

A resident had attended to inform of their attendance at the Gala and the raising of £50.61 to be held in a budget for the upkeep of the War Memorial.

A resident had attended to thank the Council for the beautiful flowers on Euxton Lane

Residents had sent in a message to ask when Balshaw Villa corner would be open, Clerk updated that it was in the legal process of being handed over.

Whinney Lane closure – pipeline repair.

5. Statutory Business

Planning – Members considered the planning report from the Lead Member Gladman application has now been verified at CBC and has been published – Council will submit a holding letter to inform that it will submit its response after its September meeting.

Resolved: Applications 569, 559, 554, 584 There are four applications on the list which are in Green Belt and it is suggested we submit a response to planning.

Provided that the development is in accordance with Chorley Local Plan policies for the green belt, the parish council has no objection. However, if the proposed development is not in accordance with the Local Plan policies the Parish Council objects to it.

Resolved: Applications 589 & 607 – draw attention to the loss of car parking spaces or lack of amount of spaces for the size of the houses – please confirm

Resolved: Gladman application was discussed again, it was agreed to submit to planning the same response which was submitted to the last application, following it being read over and updated.

Agenda

Members discussed the land which is safeguarded further down Pear Tree Lane and asked for this item to go on the agenda.

- 6. Financial Items
- 6.1 Approve Expenditures published

Resolved: Council approved the listed expenditures and any additional payments submitted or amendments (see Appendix 1). Members were updated that item 113 is amended to £800.23.

6.2 Receive financial reports (Items: a Income, b Reconciliation, c Budgets)

Resolved: Council received the reports.

6.3 Banking arrangements and changes to consider.

Resolved: Council agreed to update the signing arrangements for the RBS accounts in the removal of two people, who are no longer Councillors, and the bank signatures for the RBS account to be: Cllrs K Reed, E Jones, M Bamber and Clerk D Platt.

7. Committee, Working Group and External Meetings Reports

Leisure Committee meeting updates from meeting on 25 June 2019 – verbal

8. Leisure Committee proposal: Milestone Meadow Play Area

The Leisure Committee recommended to Full Council to consider putting an offer to CBC to adopt the Milestone Meadow Play Area for its future safekeeping, upgrading and ongoing maintenance.

Members discussed this item at length. Some of the comments were: CBC would save on future maintenance but also, monies collected through Council Tax namely the special expenses fee.

It was mentioned that significant sums - circa £200k+ - have been raised from developments in the parish of Euxton for play and open space development as well as the huge sums of CIL from the house building in Euxton Buckshaw Village. In recent times funding has been directed to projects outside the parish instead of focussing on Milestone Meadow and Clematis Close. It is noted that funding appears to be in place for a new play area as part of the Westway development. Is this via funds generated from the parish of Euxton?

Euxton's CIL allocations are overcommitted. Have the running costs for the play area over the life of a lease been calculated or considered. It needs improvements and if CBC are not going to do this, think the parish should do it.

Resolved: Members agreed that Euxton Council would propose an offer to Chorley Council, Euxton Council would invest monies in to the play area, following its own consultation on what residents would like to have; Chorley Council will pass the s106 planning collections date and due, namely £21,000, plus a further £30,000 (a total of £51,000) be gifted for the refurbishment of Milestone Meadow; Euxton Council may invest up to and additional £30,000 in to the refurbishment of Milestone Meadow.

7. Committee, Working Group and External Meetings Reports

Primrose Hill play area improvements approved, seats are already in, also skatepark floodlighting also approved.

All Purposes Committee meeting updates from meeting on 4 July 2019 – verbal

Chair updated on the meeting discussions and decisions; flowers, Gala and Christmas, fence, bag dispensers and new sites of other items such as seats and noticeboards. A new project was discussed regarding obstructions on pavements for wheelchairs and buggies.

Allotment Committee meeting updates from meeting on 11 July 2019 – verbal

Chair updated, policy working group had drafted all the policies and they were agreed at the Committee, there was a site update, discussed the items wished to be included in the plans for the site. Main issue is the lease document from Chorley, three main issues, security of the tenancy, the restrictive fee structure and waiting list priorities being included in to the lease.

A further meeting is arranged for Monday the 22nd July to discuss Chorley's response.

Chorley Liaison meeting – chair updated on the items, Westway fields proposal and the items in the plans; highways and transport update by the Exec Member from LCC – there were concerns about speeds in villages, parking wardens will be brought back in house to LCC, bus routes and their viability; police attendance at a village event and banners on lamp posts; retrospective planning applications; local plan review and will be on a future meeting; air pollution; site suggestions to the local plan; Japanese knotweed issue in Croston.

9. Data Protection/GDPR

Council considered the adoption from the template forms of a) Employee consent to hold information, b) Information & Data Protection Policy and c) Contact Privacy Notice

Resolved: Council agreed the three documents a), b) and c) with the following changes

- b) delete reference to a quality policy and bring forward an IT Policy to be updated
- b) employee handbook bring forward a draft document for approval
- b) a code of recommended practice of local authorities and data transparency policy to be brought forward for agreement.
- c) additional words to be added, without your prior permission

10. Matters for information

Agenda

'Fault Reports Log' had been circulated and Members updated on items.

St Mary's Gate, there is a weed and dog fouling problem

Runshaw Hall Lane has been cleaned up and much improved

Graffiti on telephone mast on Euxton mast, near to football, offensive drawing

Banking adjacent to the community centre has not been cut

Should we consider buying a mower for some areas, ie Balshaw Villa

Remind CBC that the cannons were requested to be back in Euxton and we have received no response

There are about 13 containers on Buckshaw Hall land chase with Enforcement

Planting on roundabout around the cannon

DPD van left/parked on top of School Lane, near to PROW (max weight without lights and in the wrong direction) report to DPD first

LCC guidance on footpaths and styles, AR will circulate the details

September agenda to discuss additional wreaths ie, for Christmas

Explore local specialist to price up cleaning War Memorial

Shelters now been installed at the Train station

The Chairman declared the public part of the meeting closed.

8.55

APPENDIX 1 to Minutes of 18 July 2019

6. Financial Items

6.1 Approve Expenditures for this month, and any submitted after the agenda

						-				3
Date:	17/07/2019	Euxton Parish Cou	ncil							
Time:	10:25	Cashbook 1								
		Current Bank A/c								
		Payments made be	etween 21/0	06/2019 and 3	1/07/2019)				
						Nomir	nal Ledger Ana	lysis		
Date	Payee N	lame	Reference	£ Total Amnt	£ VAT	A/c (Centre		£ Amount	Transaction Details
21/06/2019	Amazo	n	102	29.99	5	,	4570	200	24.99	Measuring wheel
21/06/2019	The Na	tional Allotment Socie	t 85	67	11		4520	200	56	Membership annual
26/06/2019	Asda		90	31.35	5.22		4570	200	26.13	Cleaning products
27/06/2019	Lostock	Skip Hire	91	90	15		4570	200	75	Skip
28/06/2019	Sharro	cks	92	1344	224		4570	200	1120	Strimmers Cutters
01/07/2019	Easy W	ebsites	86	80.4	13.4		4080	120	67	Websites and emails
01/07/2019	British '	Telecom	88	114.84	19.14		4080	120	95.7	Telephony
04/07/2019	Screwfi	x	96	24.98	4.16	,	4570	200	20.82	Screwfix
05/07/2019	Protec	Direct	98	47.88	7.98	1	4570	200	39.9	Consumables
05/07/2019	Sign Tra	ad Supplies	99	169.86	28.31		4540	200	141.55	Posts
09/07/2019	Office F	urniture	101	123.6	20.6	5	4570	200	103	Table
10/07/2019	People	Pension	87	177.28			4000	100	177.28	Pensions
18/07/2019	Lancasi	nire County Council	100	232.62	38.77		4550	200	193.85	Signs/posts Balshaw Villa
18/07/2019	HMRC		113	583.83			4000	100	583.83	Tax&NI July 2019
18/07/2019	LM Plui	mbing Services	89	200			4570	200	200	Plumbing
18/07/2019	Marma	x Recycled Products	93	1131.84	188.64		4530	200	943.2	Seats MGreen
18/07/2019	Marma	x Recycled Products	94	1171.8	195.3		4570	200	976.5	Seats Primrose
18/07/2019	SM She	et Metal Ltd	95	2460	410)	4570	200	2050	Metal grill pavilion
18/07/2019	Evergla	des Nursery	97	117.12	19.52		4570	200	97.6	Trees plants
20/07/2019	Various		103	120			4520	200	120	P Walmsley farmer grass
20/07/2019	C&W B	erry Ltd	104	201.82	33.64		4570	200	168.18	Hardware
20/07/2019	Amazo	n i	105	15.48	2.58	1	4080	120	12.9	Stationery
20/07/2019	JRB Ent	erprise Ltd	106	685.32	114.22		4540	200	571.1	Dog dispensers
20/07/2019	Various	;	107	1583.76			4080	120	18	Remuneration July 19 E1
							4070	120	29.25	Remuneration July 19 E1
							4000	100	1536.51	Remuneration July 19 E1
20/07/2019	Various		108	710.12			4070	120	22.95	Remuneration July 19 E2
							4000	100	687.17	Remuneration July 19 E2
20/07/2019	Various		109	900.11			4070	120	34.65	Remuneration July 19 E3
							4000	100	865.46	Remuneration July 19 E3
20/07/2019	Various		110	849.98			4070	120	36	Remuneration July 19 E4
							4000	100	813.98	Remuneration July 19 E4
20/07/2019	Various	;	111	632.22			4070	120	50.85	Remuneration July 19 E5
							4000	100	581.37	Remuneration July 19 E5
20/07/2019	Various	;	112	588.95			4070	120	36.45	Remuneration July 19 E6
							4000	100	552.5	Remuneration July 19 E6
20/07/2019	HMRC		113	800.23			4000	100	800.23	Tax&NI July 2019
		Total Payments:		14486.15	1356.48	1			13129.67	